

Multi-Party Framework Agreement **For** **Road Markings**

E Suitability Assessment **Questionnaire – Envelope 1**

This is a PDF version of how the Questionnaire appeared to Economic Operators on www.etenders.gov.ie



Lot 226220: Response form

Notes for Economic Operator

0 questions to answer

1

The Economic Operator must ensure:

a) that all information, documentation and declarations submitted with their Application or in response to a Supplementary Request for Tender (sRFT) are correct; and,

b) that they are in a position to provide the necessary evidence in support of the Selection Criteria, when requested by the LGOPC and/or Contracting Authority.

2

Without prejudice to such other legal remedies available to the LGOPC and/or the Contracting Authorities, where an Economic Operator:

1) is found to have furnished false, misleading or incorrect information, documentation or declarations with its Application; or

2) is, for whatever reason, unable or unwilling to provide the requisite evidence of compliance with the submitted declarations when requested by the LGOPC and/or the Contracting Authorities; the LGOPC and/or the Contracting Authority may, at their discretion, exclude the Economic Operator from the Supplementary Request for Tender and/or the Framework Agreement.

The Economic Operator must answer ALL questions in this form, must type the relevant information in ALL text boxes provided and must upload ALL required documents.

The Economic Operator must comply with the instructions herein and a failure to do so may result in the Application being deemed non-compliant. An Economic Operator that makes an Application that is deemed non-compliant shall not be admitted to the Framework Agreement.

Without prejudice to the foregoing, the LGOPC, at its discretion, may seek clarifications or further information (that does not materially alter an Application) (or take such other legally permissible actions with reference to the principles of equal treatment, non-discrimination, transparency, proportionality and mutual recognition) from the Economic Operator via eTenders in respect of an Application.

3

An Economic Operator admitted to the Framework Agreement will be required to operate in compliance with all applicable statutory obligations during the term of the Framework Agreement and the LGOPC and/or the Contracting Authorities may seek from the Economic Operator such information and documentary evidence as it deems reasonably necessary to demonstrate such compliance. The LGOPC may terminate a Framework Agreement with an Economic Operator found to be unable to demonstrate compliance with an applicable statutory obligation. Further details in relation to statutory obligations are found within the Framework Agreement published as part of the tender documents.

General Data Protection Regulation (GDPR)

1 questions to answer

4

We confirm that all Data Subjects whose Personal Data is provided in our Application have consented to the processing of such Personal Data by us, the Contracting Authority, the Evaluation Team, the LGOPC and the operators of www.etenders.gov.ie and www.supplygov.ie for the purposes of our participation in this competition or that we otherwise have a legal basis for providing such Personal Data to the LGOPC and/or Contracting Authority for the purposes of our participation in this competition and that we will provide evidence of such consent and/or legal basis to the LGOPC and/or Contracting Authority upon request.

Yes

Economic Operator Details

6 questions to answer

5

Select the relevant option below to indicate your trading status.

- i) a Sole Trader
- ii) a Limited Company
- iii) a Designated Activity Company (DAC)
- iv) an Unlimited Company
- v) other

6

If you ticked one of the options between ii) to v) in the question above, enter your company registration number as recorded on Companies Registration Office details www.cro.ie, or equivalent in your jurisdiction, in the box below.
If not applicable, enter 'N/A' in the box below.

7

If you ticked 'other' please confirm the exact nature of your trading status in the box below.
If not applicable, enter 'N/A' in the box below.

800

8

Enter the registered name of the Economic Operator in the box below.

This name must be exactly as per your Companies Registration Office details (www.cro.ie) or equivalent in your jurisdiction;

or

For Sole Traders this name must be exactly as per your VAT/Tax Registration details.

Note:

If the name provided in your ESPD is not your legal entity name, your legal entity name shall apply to this Application.

9

Enter the Economic Operator's address in the box below.

This address must be exactly as per your Companies Registration Office details (www.cro.ie) or equivalent in your jurisdiction;

or

For Sole Traders this address must be exactly as per your VAT/Tax Registration details.

800

10

Enter the Economic Operator's VAT/Tax Registration Number.

Supplementary Request for Tenders

1 questions to answer

11

www.supplygov.ie is a procurement platform operated by the LGOPC facilitating Local Authorities and other state agencies in the public procurement of goods, works and services from Economic Operators.

All Supplementary Request for Tenders in relation to this Framework Agreement will be conducted through www.supplygov.ie only.

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If you are registered on www.supplygov.ie, enter your Supplygov Supplier ID in the box below.

(Your www.supplygov.ie Supplier ID is a numerical entry found on the top left of the www.supplygov.ie Supplier homepage.)

If you are not registered on www.supplygov.ie, please now register as a new supplier. Registration as a new supplier on www.supplygov.ie may take a number of working days.

If you have not obtained a Supplygov Supplier ID prior to submitting your Application, enter "Not Currently Registered" in the box below. Supplier registration on www.supplygov.ie is not mandatory at this stage and is not part of the selection criteria for this Competition.

Region/Regions You Wish To Tender For

1 questions to answer

13

Select the region/regions (counties) that you wish to tender for. You must select at least one region.

You will only receive Supplementary Request for Tenders notifications from Contracting Authorities in the region/regions you have selected.

Please refer to the Instructions Document for a full list of the Contracting Authorities.

- County Carlow
- County Cavan
- County Clare
- County Cork
- County Donegal
- County Dublin
- County Galway
- County Kerry
- County Kildare
- County Kilkenny
- County Laois
- County Leitrim
- County Limerick
- County Longford
- County Louth
- County Mayo
- County Meath
- County Monaghan
- County Offaly
- County Roscommon
- County Sligo
- County Tipperary
- County Waterford
- County Westmeath
- County Wexford
- County Wicklow

Evidence in Support of Selection Criteria

0 questions to answer

14

The Selection Criteria for this Competition are set out in the Qualification Questions below.

The supporting documentation to be provided by the Economic Operator as evidence to verify their status with respect to the Selection Criteria, is set out in Section 3.0 of the Framework Agreement.

An Economic Operator must provide the supporting documentation when requested by the LGOPC and/or Contracting Authority at any time during the term of the Framework Agreement or sRFT Contract stage.

15

Health & Safety

16

Minimum Selection Criteria (Pass/Fail)
Construction Duty Holder Role Appointments



I declare, as an Economic Operator interested in being assessed for suitability, that our organisation is aware of its obligations under the Safety, Health and the Welfare at Work (Construction) Regulations, 2013.

Note:

At sRFT stage, Contracting Authorities ("the Client"), will assess the competence of parties to undertake Construction Duty Holder role appointments.

Yes ✓

No

17

Minimum Selection Criteria (Pass/Fail)
Health and Safety Policy and Health and Safety Statement



I declare, as an Economic Operator interested in being assessed for suitability, that our organisation has a Health and Safety Policy and a Health and Safety Statement in compliance with the Safety, Health and Welfare at Work Act 2005.

Note:

At sRFT stage, your organisation may be required to provide a current Health and Safety Policy and Health and Safety Statement.

Yes ✓

No

18

Education & Professional Qualifications

19

Minimum Selection Criteria (Pass/Fail)
Managerial Staff



I declare, as an Economic Operator interested in being assessed for suitability, that my organisation can provide at least one (1) member of managerial staff who:-

(i) holds a National Framework of Qualification (NFQ) Level Seven (7) or higher, plus five (5) years experience, in managing projects relevant to the works to be completed under this Framework Agreement; OR,

(ii) holds a National Framework of Qualification (NFQ) Level Six (6) qualification, plus eight (8) years experience in managing projects relevant to the works to be completed under this Framework Agreement; OR,

(iii) has Ten (10) years experience in managing projects relevant to the works to be completed under this Framework Agreement.

Yes ✓

No

20

Minimum Selection Criteria (Pass/Fail)
Site Manager/Site Agent



I declare, as an Economic Operator interested in being assessed for suitability, that my organisation can provide at least one (1) site manager/site agent who:-

(i) holds a National Framework of Qualification (NFQ) Level Six (6) or higher, plus five (5) years experience in managing projects relevant to the works to be completed under this Framework Agreement; OR,

(ii) has Eight (8) years experience in managing projects relevant to the works to be completed under this Framework Agreement.

Yes ✓

No

21

Technicians or Technical Bodies responsible for Quality Control

22

Minimum Selection Criteria (Pass/Fail)



I declare, as an Economic Operator interested in being assessed for suitability, that I can call on relevant Technicians or Technical Bodies in order to carry out work or I can use in regard to Quality Control, for the delivery of a high quality end-product.

Yes ✓

No

23

Details of Projects Completed During the Past 3 Years

24

The Economic Operator must provide details for three (3) of their Road Markings projects that have been completed during the past three (3) years that are of a similar scale, nature and complexity to the scope of works outlined in Section 4.0 'General Specification' of the Framework Agreement.

The Economic Operator must upload in the relevant questions below, a completed 'Project Verification Form' for each project. The 'Project Verification Form' is available for download via the 'Access Documents' tab within this Request for Tender on www.etenders.gov.ie.

Section 1 of the 'Project Verification Form' must be completed by the Economic Operator.


For each of the three (3) projects, details provided in Section 1 of the 'Project Verification Form' must clearly demonstrate that the Economic Operator has completed Road Markings works with a minimum value of €50,000 (excl. VAT) on either a National Road, Regional Road, Local Road, or equivalent.

Section 2 of the 'Project Verification Form' must be completed by a representative (Referee) of the Contracting Authority/Client.

25

Project 1 Details
Minimum Selection Criteria (Pass/Fail)

26

The Economic Operator must upload a completed 'Project Verification Form' for this project, by clicking on the folder icon to the right 

I confirm I have uploaded the completed 'Project Verification Form' for this project.

Yes ✓

27

I declare, as an Economic Operator interested in being assessed for suitability:

- 1) that all information in the Project Verification Form is true and accurate;
- 2) that Section 2 of the Project Verification Form was completed by a representative (Referee) of the Contracting Authority/Client; and,
- 3) that consent is given for the accuracy of the information in the Project Verification Form to be checked by the LGOPC with the representative (Referee) of the Contracting Authority/Client.

Yes ✓

No

28

Project 2 Details
Minimum Selection Criteria (Pass/Fail)

29

The Economic Operator must upload a completed 'Project Verification Form' for this project, by clicking on the folder icon to the right.



I confirm I have uploaded the completed 'Project Verification Form' for this project.

Yes ✓

30

I declare, as an Economic Operator interested in being assessed for suitability:



1) that all information in the Project Verification Form is true and accurate;

2) that Section 2 of the Project Verification Form was completed by a representative (Referee) of the Contracting Authority/Client; and,

3) that consent is given for the accuracy of the information in the Project Verification Form to be checked by the LGOPC with the representative (Referee) of the Contracting Authority/Client.

Yes ✓

No

31

Project 3 Details
Minimum Selection Criteria (Pass/Fail)

32

The Economic Operator must upload a completed 'Project Verification Form' for this project, by clicking on the folder icon to the right.



I confirm I have uploaded the completed 'Project Verification Form' for this project.

Yes ✓

33

I declare, as an Economic Operator interested in being assessed for suitability:



1) that all information in the Project Verification Form is true and accurate;

2) that Section 2 of the Project Verification Form was completed by a representative (Referee) of the Contracting Authority/Client; and,

3) that consent is given for the accuracy of the information in the Project Verification Form to be checked by the LGOPC with the representative (Referee) of the Contracting Authority/Client.

Yes ✓

No

Financial And Economic Standing

2 questions to answer

34

Financial Confirmatory Note

35

Minimum Selection Criteria (Pass/Fail)



The Economic Operator must upload the completed 'Financial Confirmatory Note', by clicking on the folder icon to the right.

A template for the Financial Confirmatory Note is available for download via the 'Access Documents' tab within this Request for Tender on www.etenders.gov.ie.

I confirm I have uploaded the completed 'Financial Confirmatory Note'.

Yes ✓

36

Insurance

37

Minimum Selection Criteria (Pass/Fail)



I declare, as an Economic Operator interested in being assessed for suitability, I have the financial capacity to meet the minimum standards set down for insurance in this questionnaire.

The minimum levels of insurance cover required are:-

- a) Employer's Liability Insurance = €13,000,000 and
- b) Public Liability Insurance = €6,500,000.

Yes ✓

No

Declaration

1 questions to answer

38

I acknowledge and understand:

(a) that where I have failed to: (i) answer and/or respond (fully or at all) to a question and/or declaration or; (ii) submit the necessary supporting documents where appropriate, the LGOPC shall deem my submission non-compliant for the purpose of my Application for admittance to the Framework Agreement and, accordingly, I shall not be admitted to the Framework Agreement;

(b) that where I have been found to have furnished false, misleading or incorrect information, documentation or declarations with, or at any stage of, my Application or I have, for whatever reason, been unable or unwilling to provide the requisite evidence of compliance with the declarations submitted herein when requested by the LGOPC or Contracting Authority, then the LGOPC or Contracting Authority, may impose such sanctions as it deems appropriate up to and including immediate exclusion of the Economic Operator from the Framework Agreement.

Yes

Multi-Party Framework Agreement For Road Markings

E Suitability Assessment Questionnaire – Envelope 2

This is a PDF version of how the Questionnaire appeared to Economic Operators on www.etenders.gov.ie



Lot 226220: Response form

Notes for Pricing

2 questions to answer

- 1
General Items & Notes
- 2
Economic Operators can access the online Bill of Quantities (BoQ) by clicking on the 'Price online' button in the Bill of Quantities section of the 'My Response' page for this RFT.
- 3
Economic Operators must fully complete the BoQ by entering a rate against all items to be priced. The rate provided will be automatically multiplied by the notional quantity to provide a total for that item. The totals for all items will be automatically added to calculate the 'Total Price'.
- 4
Economic Operators are advised that the BoQ consists of a list of road marking work items with notional quantities. The total price provided as part of the Economic Operators' application is only for the purpose of assessing the Economic Operators' Application in line with the tender documents.
- 5
The BoQ will be used to establish the following:

(1) The award criteria for admittance to the Framework Agreement:
Tenders will be assessed on the total price and ranked in accordance with the criteria set out in the Instructions Document.

(2) Ceiling Rates:
The rates tendered for each item in the BoQ will establish ceiling rates for the Framework Agreement. These ceiling rates shall be fixed as the maximum rates for these items over the initial 12 months of the Framework Agreement and may not be exceeded by the tenderer when tendering for works at Supplementary Request for Tender (sRFT) stage. Economic Operators who submit responses to sRFTs may reduce the rates for these items but may not exceed them. After the initial 12 month period, the ceiling rates will not apply.

Note:
All items in the BoQ must be priced. Failure by the Economic Operator to enter a rate for each item will result in the application being deemed non-compliant. The Economic Operator must provide price entries in euro only, to two decimal places. All rates must be exclusive of VAT. The Economic Operator must not use negative rates or zero rates. The Economic Operator must not use blank spaces, use the term 'nil', 'included' or dashes or the like.
- 6
Pricing Requirements

7 The BoQ has been prepared in accordance with the standard TII Requirements for Measuring and Pricing including Series 1200 - Requirements for Measuring and Pricing of Traffic Signs and Road Markings. The thickness of application shall be 4mm +/- 0.5mm and have a two year durability guarantee.

8 Tender Validity Period

9 I hereby confirm on behalf of the Economic Operator that in consideration of the LGOPC making the tender application available to us, we agree not to withdraw this tender offer until the later of:

- a. 180 days after the end of the 'response deadline' for submission of this tender
- b. Expiry of at least 21 days' written notice to terminate this tender given by us, which may not issue prior to the 'response deadline' at (a) above.

Note: The Tender validity period is the maximum time limit governing tender evaluation and appointment to the Framework Agreement.

Yes

10 Declaration

11 I hereby consent on behalf of the Economic Operator to the disclosure of the tender submission which includes pricing information to the Central Purchasing Body and/or Contracting Authority.

Yes