

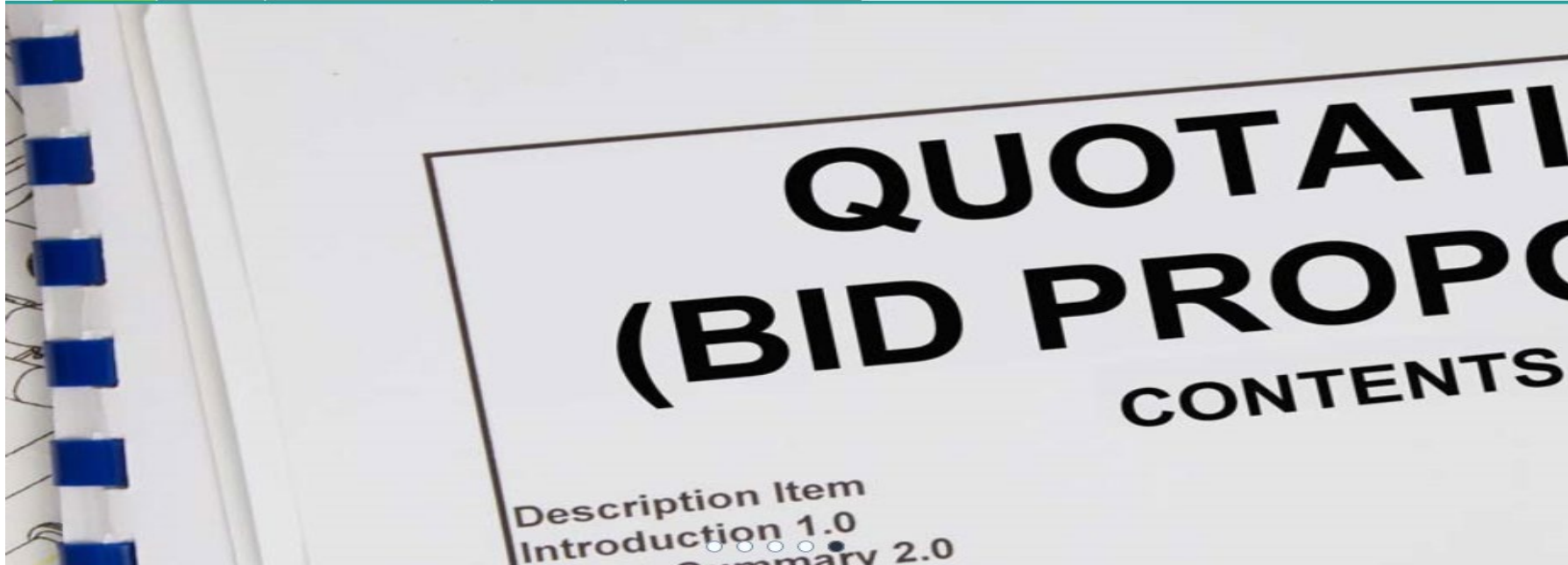
# Application Guide for Suppliers – Dynamic Purchasing System for Plant Hire



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- Forms
- Terms & Conditions
- About Us
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## Welcome to SupplyGov.ie

SupplyGov.ie is requesting Suppliers/Contractors to express their interest in a number of categories, Plant Hire and Haulage, Road Making Materials, Ready-mix and Concrete Additives and General Construction & Trade Services. If a Supplier/Contractor is interested in tendering for any of these categories they will need to adhere to the relevant timeframes.

## Table of Contents

### Contents

Table of Contents.....	2
Logging in to Supplygov.ie .....	3
How to express an interest in the Dynamic Purchasing System(DPS) – Plant Hire Services 2017 - 2018.....	4
Step 1 of 8: Application Process .....	5
Step 2 of 8: Please confirm your interest in one or more Lots.....	6
Step 3 of 8: Please select the Category of Plant you wish to tender for .....	7
Step 4 of 8: Please identify the region/regions you wish to tender for .....	8
Step 5 of 8: Self Declarations Checklist.....	9
Step 6 of 8: Please enter details of your Safe Pass Card(s) .....	11
Step 6 of 8: Enter Safe Pass Card Details .....	12
Step 7 of 8: Tender Documents Required.....	14
Step 8 of 8: Application Status.....	17
Contact Us: .....	22

## Logging in to Supplygov.ie

Browse to [www.supplygov.ie](http://www.supplygov.ie) and enter your username & password and click on the **'Login'** Button

Enter your Username & Password and click **'Login'**

Supplygov.ie  
public procurement

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Password

Login

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Home Forms Terms & Conditions About Us FAQ Contact Us

If you have forgotten your login details, click on **'Forgotten your login Details?'** link under 'Username' and 'Password' and enter your email address that is registered on your Supplygov Account.

## How to express an interest in the Dynamic Purchasing System(DPS) – Plant Hire Services 2017 - 2018

Suppliers may express an interest in the competition

Applications for any competitions (Dynamic Purchasing Systems / Frameworks) listed below are processed *online*. Click 'Select' and complete all necessary steps in the application process.

Please note the initial **Closing Date/Time** of the Competition

Click '**Select**' to complete all necessary steps in the application process

Competitions	Closing Date	Application Status	Options
DPS for Plant Hire for Local Authorities and the OPW	--		<a href="#">SELECT</a>

Request for Quotations (RFQs) Categories	Closing Date	Options
Supplies, Services and Tool Hire	On-Going	<a href="#">SELECT</a>

**PLEASE NOTE:** THE INSTRUCTIONS DOCUMENT AND ALL OTHER RELEVANT DOCUMENTS ARE AVAILABLE UNDER THE CONTRACT NOTICE AT [www.etenders.gov.ie](http://www.etenders.gov.ie) AND UNDER THE 'TERMS & CONDITIONS' TAB OF <http://www.supplygov.ie>

**Please ensure you read all tender documentation prior to making your online application on [www.supplygov.ie](http://www.supplygov.ie).**

## Step 1 of 8: Application Process

Home	Supplier Details	My RFTs & RFQs	My Competitions	My Checklist	Terms & Conditions	Forms	Messages	
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### DPS for Plant Hire for Local Authorities and the OPW

#### Step 1 of 8: Application Process

This is an online application process. You will be required to scan and upload multiple documents. Please allow sufficient time to process the documents.

A guide to assist you in completing your application can be accessed at <http://www.supplygov.ie>.

During the application process you can save your application, exit the online form and return later to complete it before submission.

You must read all information contained within the Instructions for Applicants at [www.etenders.gov.ie](http://www.etenders.gov.ie) and under the Terms and Conditions of the Contract Notice at [www.etenders.gov.ie](http://www.etenders.gov.ie).

Please ensure you have read and understood these documents.

Name of signatory:

I confirm that I am authorised to complete this online application on behalf of the applicant. I have read and understood the above information and all the relevant documents contained in all of the above links.

Save As Draft Back Next

Enter the name of the person authorised to complete the application on behalf of the Applicant.

Tick the box to confirm that you have read and understood the contents of all relevant tender documentation available under the Contract Notice at [www.etenders.gov.ie](http://www.etenders.gov.ie) and under the 'Terms & Conditions' tab of [www.supplygov.ie](http://www.supplygov.ie)

Click on **'Save as Draft'** if you wish to save the application and return to it at a later stage. You must return and complete the application prior to the Closing date/time of the competition.

Click on **'Back'** if you wish to view/make changes to the previous screen

Click on **'Next'** to proceed to the next stage

## Step 2 of 8: Please confirm your interest in one or more Lots

Home	Supplier Details	My RFTs & RFQs	My Competitions	My Checklist	Terms & Conditions	Forms	Messages	
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Welcome (SupplierID: ) | [Supplier Home](#) | [Change Password](#) Logout

### DPS for Plant Hire for Local Authorities and the OPW

**Step 2 of 8: Please confirm your interest in one or more Lots. You must select at least one Lot to proceed to the next step.**

- Lot 1**  
Plant Hire only (without Operator/PSCS)
- Lot 2**  
Plant Hire with Operator (without PSCS)
- Lot 3**  
Plant Hire with Operator and with PSCS

Save As Draft Back Next

You must select at least one Lot to proceed to the next step. Please refer to the **Instructions Document** in relation to the Lots.

Once you have made your selection, click on **'Next'** to proceed.

**Note: You can update/amend this list up to the closing date/time.**

### Step 3 of 8: Please select the Category of Plant you wish to tender for

DPS for Plant Hire for Local Authorities and the OPW

#### Step 3 of 8: Please tick the box for each category of Plant that you wish to tender for

Please select the types of plant you wish to tender for below. You must select at least one type of plant.

Type of Plant	Selection
Articulated Semi Trailers	<input type="checkbox"/>
Bulldozers	<input type="checkbox"/>
Cars	<input type="checkbox"/>
CCTV Pipe Surveying Equipment	<input type="checkbox"/>
Compressors	<input type="checkbox"/>
Cranes	<input type="checkbox"/>
Crushing Plants	<input type="checkbox"/>
Draglines	<input type="checkbox"/>
Drilling Rigs	<input type="checkbox"/>
Dumpers	<input type="checkbox"/>
Edging Machines	<input type="checkbox"/>
Excavators	<input type="checkbox"/>
Forklift Trucks	<input type="checkbox"/>
Generators	<input type="checkbox"/>
Gritters/Chip Spreaders	<input type="checkbox"/>
Landfill Compactors	<input type="checkbox"/>
Loading Shovels/Teleporters	<input type="checkbox"/>
Lorries/Trucks	<input type="checkbox"/>
Mobile Libraries	<input type="checkbox"/>
Mobile Welding Plants	<input type="checkbox"/>
Pavers	<input type="checkbox"/>

Please select the category of plant that you wish to tender for by ticking the box under '**Selection**'. You must select at least one item of plant to proceed to the next step.

**Note: You can update/amend this list up to the closing date/time of the competition.**

Pipe Jetting & Suction Machines	<input type="checkbox"/>
Rollers	<input type="checkbox"/>
Skips	<input type="checkbox"/>
Sweepers	<input type="checkbox"/>
Tar Patching Machines/Units	<input type="checkbox"/>
Tar Sprayers Binder Distributors & Combi Units	<input type="checkbox"/>
Tractor & Attachments	<input type="checkbox"/>
Traffic Management	<input type="checkbox"/>
Tree Cutting & Branch Lopping	<input type="checkbox"/>
Trench Supports	<input type="checkbox"/>
Vacuum Sludge Tankers	<input type="checkbox"/>
Vans/Jeeps/Pickups	<input type="checkbox"/>
Velocity Patcher	<input type="checkbox"/>
Water Tanker	<input type="checkbox"/>
Working Platforms/Hoists/Elevations	<input type="checkbox"/>

Click on '**Next**' to proceed to the next stage

Save As Draft Back Next

## Step 4 of 8: Please identify the region/regions you wish to tender for

### Dynamic Purchasing System for

#### Step 4 of 8: Please identify the region or regions that you wish to tender for

Please select the regions you wish to tender for below. You must select at least

Region	Selection
Carlow County Council	<input type="checkbox"/>
Cavan County Council	<input type="checkbox"/>
Clare County Council	<input type="checkbox"/>
Cork City Council	<input type="checkbox"/>
Cork County Council	<input type="checkbox"/>
Donegal County Council	<input type="checkbox"/>
Dublin City Council	<input type="checkbox"/>
Dun Laoghaire-Rathdown County Council	<input type="checkbox"/>
Fingal County Council	<input type="checkbox"/>
Galway City Council	<input type="checkbox"/>
Galway County Council	<input type="checkbox"/>
Kerry County Council	<input type="checkbox"/>
Kildare County Council	<input type="checkbox"/>
Kilkenny County Council	<input type="checkbox"/>
Laois County Council	<input type="checkbox"/>
Leitrim County Council	<input type="checkbox"/>
Limerick City & County Council	<input type="checkbox"/>
Longford County Council	<input type="checkbox"/>
Louth County Council	<input type="checkbox"/>
Mayo County Council	<input type="checkbox"/>
Meath County Council	<input type="checkbox"/>
Monaghan County Council	<input type="checkbox"/>
Offaly County Council	<input type="checkbox"/>
Office of Public Works (OPW)	<input type="checkbox"/>

Mayo County Council	<input type="checkbox"/>
Meath County Council	<input type="checkbox"/>

You must select at least one Region/Local Authority by ticking the box under **'Selection'** to proceed to the next step.

**Note: You can update/amend this list up to the closing date/time of the competition.**

Tipperary County Council	<input type="checkbox"/>
Waterford City and County Council	<input type="checkbox"/>
Westmeath County Council	<input type="checkbox"/>
Wexford County Council	<input type="checkbox"/>
Wicklow County Council	<input type="checkbox"/>

Once you have selected your Region/Local Authority, click **'Next'** to proceed.

Save As Draft

Back

Next



## Step 5 of 8: Self Declarations Checklist

### DPS for Plant Hire for Local Authorities and the OPW

#### Step 5 of 8: Self Declarations Checklist

You must complete the following declarations online:

Declaration	Selection
<b>Employee Status</b> Does the Service Provider have employees?	--Select--
<b>Statutory Compliance Declaration</b> I declare that the Service Provider/Contractor, if admitted onto the DPS, will comply with all relevant statutory and legislative regulations, as may be amended and updated, relevant to the chosen Lot/s, Services and/or Works.	--Select--
<b>Does the Contractor/Supplier intend to submit an ESPD?</b> Does the Contractor/Supplier wish to upload a European Single Procurement Document (Award of Public Authority Contracts) Regulations 2016 ? Note: An ESPD is not a mandatory requirement.	--Select--
<b>Health &amp; Safety Legislation Declaration</b> I declare that the Contractor/Supplier complies with the Safety, Health and Welfare at Work Act 2005 and all Regulations, Codes of Practice and Guidelines arising thereunder, including the Safety, Health and Welfare at Work (Construction) Regulations 2013 and the Safety, Health and Welfare at Work (General Application) Regulations 2007.	--Select--
<b>Safe Pass Card and CSCS Card Compliance Declaration</b> I declare that details of Safe Pass Cards, and where applicable details of CSCS Cards, for all employees of the Contractor/Supplier will be entered and will be kept updated under my account at www.SupplyGov.ie	--Select--
<b>Complying with Schedule 1 - General Specification Declaration</b> I declare that the Contractor/Supplier complies with the General Specification for Plant Hire.	--Select--
<b>Conflict of Interest Declaration</b> I declare that the Contractor/Supplier (including any parent, subsidiary or associated person in an equivalent position in that particular entity): (a) is not engaged in any direct way to the outcome of this Competition; and (b) there is no registerable interest involving any members of a Local Authority or their relatives.	--Select--
<b>Insurance Declaration</b> I declare that the Contractor/Supplier, if admitted onto the DPS, will ensure that the insurance requirements as outlined in the Terms & Conditions for Dynamic Purchasing System for Plant Hire 2017-2018 will be put in place.	--Select--

You must complete **all** Declarations by using the drop down menu to select Yes/No

**Note:** The list of declarations may vary depending on the Lots you have selected. If you change/add Lots at a later stage, please make sure to review the online declarations.

Declared By Name: \* Position: \* Date: 05/07/2022

[Save As Draft](#) [Back](#) [Next](#)

### Conflict of Interest Declaration

I declare that the Contractor/Supplier (including any parent, subsidiary or associated company of the Contractor/Supplier or any director, partner or person in an equivalent position in that particular entity): (a) is not engaged in any service or operation which relates or may relate in any direct way to the outcome of this Competition; and (b) there is no conflict of interest between the Contractor/Supplier or any sub-contractors or any members of a Local Authority or their relatives.

Enter the name and position of the person authorised to complete the Declarations on behalf of the Applicant.

### Insurance Declaration

I declare that the Contractor/Supplier, if admitted onto the DPS, will ensure that the insurance requirements as outlined in the Terms & Conditions for Dynamic Purchasing System for Plant Hire 2017-2018 will be put in place.

Declared By

Name:

\*

Position:

\*

Date:

05/07

Save As Draft

Back

Next

Once you have completed the Declarations Checklist, click **'Next'** to proceed.

## Step 6 of 8: Please enter details of your Safe Pass Card(s)

Home	Supplier Details	My RFTs & RFQs	My Competitions	My Checklist	Terms & Conditions	Forms	Messages	
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Welcome (SupplierID: ) | [Supplier Home](#) | [Change Password](#) Logout

### DPS for Plant Hire for Local Authorities and the OPW

**Step 6 of 8: Please enter details of your Safe Pass Card(s) below:**

Safe Pass Card Details  
No Safe Pass Cards found.

Enter New Card

Save As Draft   Back   Next

Enter the details of your current Safe Pass Card by clicking on **'Enter New'**

If you do not hold a current Safe Pass Card, you can proceed to the next step by clicking **'Next'**

## Step 6 of 8: Enter Safe Pass Card Details

First Name of Card Holder:

Last Name of Card Holder:

Card Number:

Expiry Month:

Expiry Year:

Enter First Name, Last Name, Card Number, Expiry Month & Expiry Year in the appropriate boxes.

Click on **'Save'** to move onto next screen

## DPS for Plant Hire for Local Authorities and the OPW

### Step 6 of 8: Please enter details of your Safe Pass Card(s) below:

#### Safe Pass Card Details

Name	Safe Pass Card No.	Safe Pass Expiry Date	Options	Remove
First Name Last Name	1234567890	12/22	<input type="button" value="Edit"/>	<input type="button" value="Remove"/>

If you wish to 'Edit' or 'Remove' a safe pass card that you have entered click on '**Edit**' or '**Remove**'

If you wish to enter another Safe Pass Card, click '**Enter New Card**' and repeat the previous steps again for each card holder.

Once you have completed the Safe Pass Card, click '**Next**' to proceed.

## Step 7 of 8: Tender Documents Required

### DPS for Plant Hire for Local Authorities and the OPW

#### Step 7 of 8: Tender Documents Required

Please upload the following documents:

##### Document Required

Personal Situation Declaration Form (PSDF)

Attach Document

Contractor/Supplier Registration Details Form

Attach Document

Current Safety Statement (Signed, Dated, and Companies Registration Office Code of Practice for Contractors/Suppliers with 3 or less Employees, fully completing and uploading to the Health & Safety Authority Code of Practice for Contractors with Three or Less Employees) [For Contractors/Suppliers with 3 or less Employees, fully completing and uploading to the Health & Safety Authority Code of Practice for Contractors with Three or Less Employees]

Attach Document

Relevant Experience Form Lot 1

Attach Document

European Single Procurement Document (ESPD) (Not Mandatory)

Attach Document

The onus is on the applicant to ensure that the required documents are uploaded. The LGOPC does not take any responsibility for incomplete applications.

Save As Draft

Back

Next

Templates of the required documentation are available to download on [www.etenders.gov.ie](http://www.etenders.gov.ie) under the Contract Notice and also under the 'Terms & Conditions' Tab of [www.supplygov.ie](http://www.supplygov.ie)

Please ensure you complete and upload all required documentation prior to the initial closing date/time.

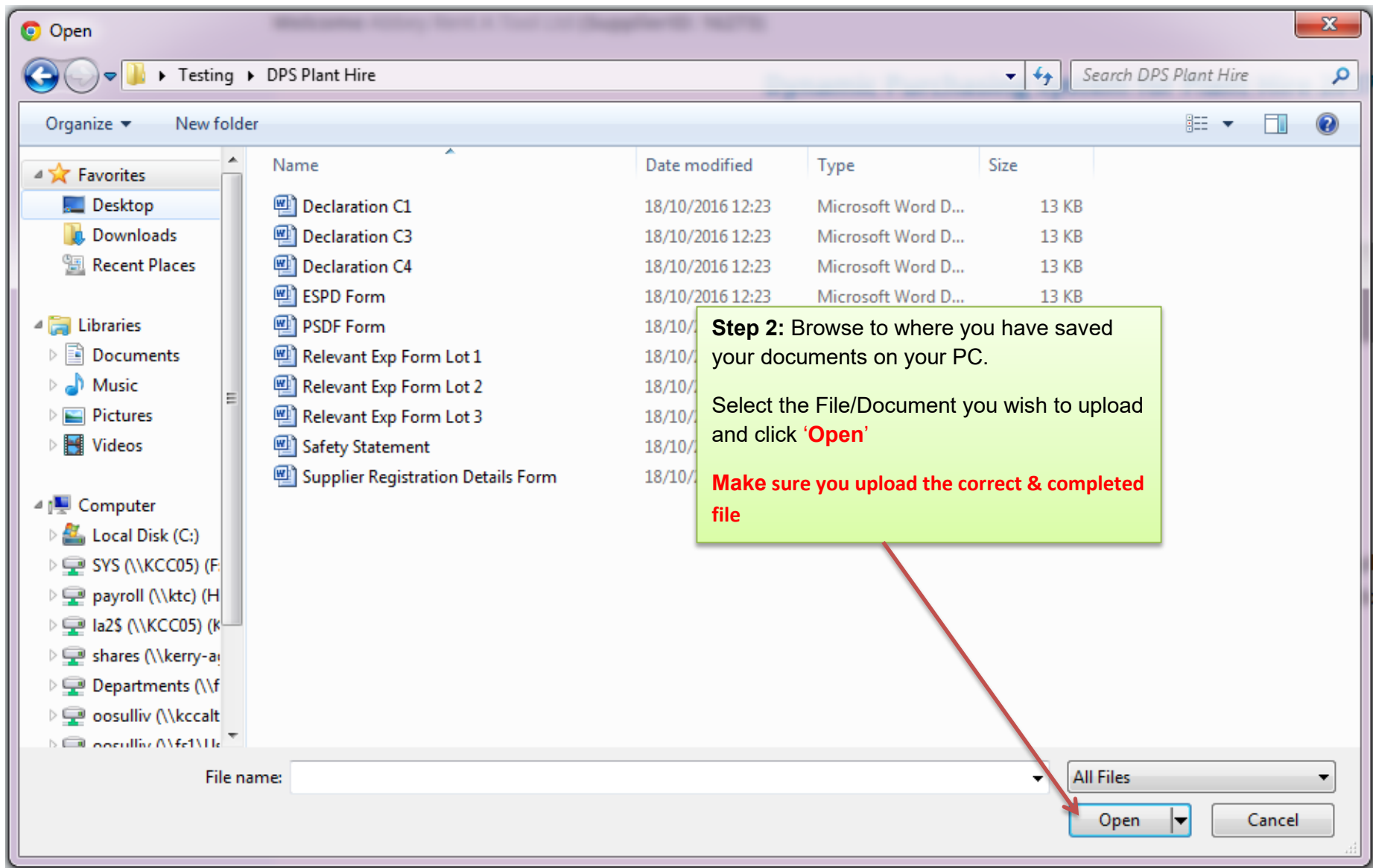
**Step 1:** To upload your document, click on '**Attach Document**' and select the file you wish to upload from your PC

#### NOTE: When naming a file for uploading always ensure:-

- The file name is different to that of the file name the Local Authority uploaded.
- The file name is short and does not include symbols e.g. underscore\_; comma, etc.

#### Reasons that files may fail to attach/upload:

- File name too long. Please rename the file using a shorter name and try attaching again. Avoid symbols in the file name.
- File size too large – 10MB is the max allowed.
- File name is too short and may include symbols e.g. underscore\_; commas, etc.



## Dynamic Purchasing System for Plant H

### Step 7 of 8: Tender Documents Required

Please upload the following documents:

Once the file is uploaded, you will see the 'File Name' which indicates that the document has been uploaded.

Document Required	File Name	Upload	Delete
Personal Situation Declaration Form (PSDF)	<a href="#">PSDF Form.docx</a>		<a href="#">Remove Document</a>
Contractor Registration Details	<a href="#">Supplier Registration Details Form.docx</a>		<a href="#">Remove Document</a>
Current Safety Statement (Signed, Dated, and Companies Registration Office Company Name referenced where applicable) [For Contractors/Suppliers with 3 or less Employees, fully completing and uploading the documents included as Appendix E to the Health & Safety Authority Code of Practice for Contractors with Three or Less Employees will comply with this requirement]	<a href="#">Safety Statement.docx</a>		<a href="#">Remove Document</a>
Relevant Experience Form Lot 1	<a href="#">Relevant Exp</a>		
Relevant Experience Form Lot 2			

**Annotations:**

- Red arrow from 'File Name' header to 'PSDF Form.docx'.
- Green box: 'If you wish to view the file that is uploaded, click on the link to view the document.' with arrow pointing to 'Supplier Registration Details Form.docx'.
- Green box: 'If you wish to remove a document click on **'Remove Document'**' with arrow pointing to 'Remove Document' button.
- Green box: 'Once you have uploaded all the documents, click **'Next'** to proceed.' with arrow pointing to 'Next' button.
- Green box: 'Note: The list of documents may vary depending on the Lots you have selected. If you change/add your Lots at a later stage, please make sure to review the documents at this step.'

Buttons at the bottom: [Save As Draft](#), [Back](#), [Next](#)



## Step 8 of 8: Application Status

DPS for Plant Hire for Local Authorities and the OPW

### Step 8 of 8: Application Status

Your selections are listed below:

The Application Confirmation is a summary sheet of your Application.  
**PLEASE ENSURE ALL DETAILS ARE CORRECT.**

Your application is NOT COMPLETE. Your application has been saved. You may edit your application or submit your application.

CPM Name
DPS for Plant Hire for Local Authorities and the OPW

Lot	Selected
Lot 1 - Plant Hire only (without Operator/PSCS)	Yes
Lot 2 - Plant Hire with Operator (without PSCS)	No
Lot 3 - Plant Hire with Operator and with PSCS	No

**Note:** If you have not completed your application, this line will read 'Your application is NOT COMPLETE. Your application has been saved. You may edit the application up to the tender Closing Deadline.' You must return and complete the application prior to the Closing date/time of the Competition.

Category of Plant	Selected
Tar Sprayers Binder Distributers & Combi Units	Yes
Tractor & Attachments	Yes
Tree Cutting & Branch Lopping	Yes

Region	Selected
Fingal County Council	Yes
Galway City Council	Yes
Galway County Council	Yes
Kerry County Council	Yes

Declaration	Value
<b>Employee Status</b> Does the Service Provider have employees?	Yes
<b>3 or Less Employees Status</b> Does the Service Provider have 3 or less employees?	Yes
<b>Statutory Compliance Declaration</b> I declare that the Service Provider/Contractor, if admitted onto the DPS, will comply with all relevant statutory and legislative regulations, as may be amended and updated, relevant to the chosen Lot/s, Services and/or Works.	Yes
<b>Does the Contractor/Supplier intend to submit an ESPD?</b> Does the Contractor/Supplier wish to upload a European Single Procurement Document in accordance with Article 59 of the European Union (Award of Public Authority Contracts) Regulations 2016 ? Note: An ESPD is not a mandatory requirement.	Yes
<b>Health &amp; Safety Legislation Declaration</b> I declare that the Contractor/Supplier complies with the Safety, Health and Welfare at Work Act 2005 and all Regulations, Codes of Practice and Guidelines arising thereunder, including the Safety, Health and Welfare at Work (Construction) Regulations 2013 and the Safety, Health and Welfare at Work (General Application) Regulations 2007.	Yes
<b>Safe Pass Card and CSCS Card Compliance Declaration</b> I declare that details of Safe Pass Cards, and where applicable details of CSCS Cards, for all employees of the Contractor/Supplier will be entered and will be kept updated under my account at www.SupplyGov.ie	Yes
<b>Complying with Schedule 1 - General Specification Declaration</b> I declare that the Contractor/Supplier complies with the General Specification under Schedule 1 of the Instructions Document.	Yes
<b>Conflict of Interest Declaration</b> I declare that the Contractor/Supplier (including any parent, subsidiary or associated company of the Contractor/Supplier or any director, partner or person in an equivalent position in that particular entity); (a) is not engaged in any service or operation which relates or may relate in any direct way to the outcome of this Competition; and (b) there is no registerable interest involving the Contractor/Supplier or any sub-contractors or any members of a Local Authority or their relatives.	Yes
<b>Insurance Declaration</b> I declare that the Contractor/Supplier, if admitted onto the DPS, will ensure that the insurance requirements as outlined in the Terms & Conditions for Dynamic Purchasing System for Plant Hire 2017-2018 will be put in place.	Yes
<b>H&amp;S Standards-Educational &amp; Professional Qualifications Declaration</b> I declare that the Contractor/Supplier can meet the minimum standards set in regard to Health and Safety Educational and Professional Qualifications. The evidence that may be requested in regard to the minimum standards is detailed in Section 4.4 of the Instructions Document (Minimum Standards in Support of Declarations).	Yes
<b>Technicians or Technical Bodies responsible for Quality Control Declaration</b> I declare that the Contractor/ Supplier can meet the minimum standards set in regard to Technicians or Technical Bodies responsible for Quality Control and those upon whom the Contractor/Supplier can call on to carry out work. The evidence that may be requested in regard to the minimum standards is detailed in Section	Yes

4.4 of the Instructions Document (Minimum Standards in Support of Declarations). Furthermore, the Contractor/Supplier will upload completed Declarations C1, C3 and if applicable C4 in the next step of the application process.

**Minimum Health and Safety Standards in regard to PSCS function Declaration**

I declare that the Contractor/Supplier can meet the requirements of the Safety, Health and Welfare at work and the suitability of the Project Supervisor for the Construction Stage. The evidence that may be requested in the Instructions Document (Minimum Standards in Support of Declarations).

If you wish to view the file that is uploaded, click on the **'VIEW'** button.

Name	Safe Pass Card No.	Safe Pass Expiry Date
First Name Last Name	1234567890	12/22

Document	Link
Personal Situation Declaration Form (PSDF)	<a href="#">VIEW</a>
Contractor/Supplier Registration Details Form	
Current Safety Statement (Signed, Dated, and Companies Registration Office Company No. and Appendix 1)	
Relevant Experience Form Lot 2	<a href="#">VIEW</a>
Relevant Experience Form Lot 3	<a href="#">VIEW</a>
Declaration C1: HEALTH AND SAFETY – CONTRACTOR OR PSCS APPOINTMENTS, or equivalent third party certificate	<a href="#">VIEW</a>
Declaration C3: HEALTH AND SAFETY COMPLIANCE – CONTRACTOR, or equivalent third party certificate	<a href="#">VIEW</a>
Declaration C4: HEALTH AND SAFETY COMPLIANCE – PROJECT SUPERVISOR FOR THE CONSTRUCTION STAGE (or OHSAS 18001)	<a href="#">VIEW</a>
European Single Procurement Document (ESPD) (Not Mandatory)	Missing

If you have fully completed your submission you will see **'The application process in complete'**.

**Note:** If you have not completed your application, this line will read 'Your application is NOT COMPLETE. Your application has been saved. You may edit the application up to the tender Closing Deadline.' You must return and complete the application prior to the Closing date/time of the Competition.

If you wish to edit your application prior to initial closing date click **'Edit Application'**.

Your application is NOT COMPLETE. Your application has been saved. You may edit your application or submit your application.

[Edit Application](#) [Submit Application](#)

### DPS for Plant Hire for Local Authorities and the OPW

#### Step 8 of 8: Application Status

Your selections are listed below:

You have submitted your application. You may no longer edit or submit your application.

Once you have submitted your application this line will read at the beginning and end of your application.

CPM Name
DPS for Plant Hire for Local Authorities and the OPW

Lot	Selected
Lot 1 - Plant Hire only (without Operator/PSCS)	Yes
Lot 2 - Plant Hire with Operator (without PSCS)	Yes
Lot 3 - Plant Hire with Operator and with PSCS	Yes

**Important Notice For Information Only - No action required:**

- The Multi-Party Framework Agreement for Minor Building Works - Residential, has been extended for

If you have fully completed your submission, you will see the following message appear on your home screen. Make sure your application is completed before the Closing Date and Time.

Suppliers may express an interest in the competitions listed below.

Applications for any competitions (Dynamic Purchasing Systems / Frameworks) listed below are processed *online*. Click 'Select' and complete all necessary steps in the application process.

Please register with [www.etenders.gov.ie](http://www.etenders.gov.ie) to receive Tender notifications.

Request for Quotations (RFQs) Categories	Closing Date	Options
Supplies, Services and Tool Hire	On-Going	<a href="#">SELECT</a>

**NOTE: The onus is on you to ensure that all the required online steps, declarations and documents have been completed correctly prior to the Closing Date and Time.**

## Local Government Operational Procurement Centre



### CONTACT US:

If you wish to contact the SupplyGov Helpdesk Team you can visit our website [www.supplygov.ie](http://www.supplygov.ie) and view our “Contact Us” page for details.